

Address for Filing Applications to Architectural Control Committee

Section 5.0 of the REHOA Architectural Controls lists an address at the Mukilteo Post Office for submitting applications. However, the association has moved to a closer private mail box. Effective March 1, 2015, applications to the Architectural Control Committee should be forwarded to:

Regatta Estates Homeowners Association
c/o PMB 1102
11700 Mukilteo Speedway, Suite 201
Mukilteo, WA 98275

e-mail: info@regattaestates.com

APPLICATION ARCHITECTURAL CONTROL COMMITTEE

Date Received: _____
 Application #: _____

1.

Name:	Lot # & Division:
Address:	
Phone: (home)	(work)

INSTRUCTIONS: For detailed instructions and attachment requirements, please refer to ACC Guidelines and instructions on the back of this application form. **NO** application will be reviewed without **COMPLETE** information and/or plans. Please read the instructions carefully in order to avoid unnecessary delays in processing. **PLEASE COMPLETE THIS FORM IN INK.**

2. Description of Proposed Work:

3. Estimated Start Date: _____ (Within 6 months of approval)
 Estimated Completion Date: _____ (Within 9 months from date of construction)

4. Acknowledgement of property owners who are adjacent or have a view of the proposed work.

Name:	Lot #:	Date:
Name:	Lot #:	Date:
Name:	Lot #:	Date:
Name:	Lot #:	Date:

Note to Other Property Owners: Your signature does not constitute your approval. It indicates only that you are aware of the applicant's intention. If you have concerns with the proposed work, please notify the ACC in writing within seven days of the date of your signature.

5. **ACKNOWLEDGEMENT OF APPLICANT:** I have read and acknowledge the Architectural Controls, and the instructions on the reverse side of this form which govern the procedure for undertaking any addition or alteration to my property.

Owners Signature: _____

FOR ACC USE ONLY:	Approved:	Disapproved:	Date:
Initials of ACC Members:			
Conditions of Approval:			

INSTRUCTIONS: For detailed instructions, refer to the Architectural Controls Section 5.0, "Application Procedure." For specific information, refer to the section pertaining to the type of work you are proposing. In addition to this application, you must submit the following attachments:

1. A site plan with the location of the proposed work drawn to scale with exact dimensions shown. Note distances from property lines and show relationship of proposed work to neighboring homes and open spaces.
2. Drawings or illustrations of the proposed work showing the design.
3. Description of materials to be used.
4. Color: Note whether the color will match the existing house or trim of house, or attach a color chip for other color.
5. Grading plan if changes in grade or other conditions will affect drainage. **NOTE:** If your work will alter drainage patterns of adjacent properties, you **MUST** obtain the signature of the owner(s) who will be affected.
6. A separate written agreement signed by the affected lot owner if the proposed work fails on or crosses the property line at any point.

ACKNOWLEDGEMENT OF APPLICANT: (Signature on reverse side.)

1. I understand that construction of certain projects requires that I obtain a Snohomish County (and possibly other government jurisdiction) building permit(s). Approval of the proposed work by the ACC does not affect or remove that requirement.
2. I understand that starting any work prior to written ACC approval is not allowed and that if alteration or construction is done and this application is not approved, I may be required to return the property to its former condition at my own expense and that I may be required to pay all legal expenses incurred by myself and/or by the Regatta Estates Association if legal action becomes necessary.
3. I understand that members of the Architectural Control Committee may enter on my property to make reasonable inspection of the proposed work locations only with my prior approval. Without this approval, the ACC may be forced to deny the proposed work due to lack of facts on which to base a decision.
4. I am aware of the Regatta Estates Covenants, Conditions and Restrictions and Architectural Controls in regard to the review process.
5. The proposed work must commence within 6 months and must be completed within 9 months from date of construction.
6. I understand that approval is contingent upon all work being completed in a workman-like manner with quality equal to or better than the original home construction.
7. I understand that if I disagree with the ACC ruling, I may appeal the decision as outlined in Section 5.0 of the Architectural Controls.